

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Monthly Report -- Key West Bureau

FROM:

Chief, Operations Group

EXTENSION



NO.

DATE

AUG 1981

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.	Chief, Operations Group	23 SEP 1981	WM
2.			
3.	Chief, E&PS	24 Sep	B
4.	D/Director, FBIS	9/24	m
5.	Director, FBIS	24 Sep	f
6.	PO-RA/E&PS	24 Sep	En
7.	CMO	24 Sep	ef
8.			
9.	Chief, Admin Staff	9/24	✓
10.			
11.	Chief, Analysis Group		✓
12.			
13.	Admin Staff		
14.			
15.	Exec. Reg.		

~~C/Admin~~  
~~DC/Admin~~ *Em*  
~~Secy~~  
~~T&A~~  
~~Logs~~  
~~C/Pers~~  
~~Aliens~~ *cy*  
~~EODS~~  
~~Training~~  
~~Processing~~  
~~Ins/C.U.~~ *CA*  
~~Secy/Pers~~ *W/L*  
~~Registry~~  
~~CMO~~ *NCM*  
~~CMA~~

**FOREIGN BROADCAST INFORMATION SERVICE**

**KEY WEST BUREAU**

MAIN P.O. BOX 1056  
KEY WEST, FLORIDA 33040

MFL-1013

8 September 1981

MEMORANDUM FOR: Director, FBIS

THROUGH : Chief, Operations Group

SUBJECT : Monthly Report - Key West Bureau -  
August 1981

I. GENERAL

The first real threat of the hurricane season occurred during the month when Tropical Storm Dennis approached Key West over the weekend of 15 August. The acting bureau chief visited the bureau to insure its security. The grounds around the operations building were policed of any loose debris. The FBIS Wire was apprised of the situation.

Bureau personnel were also briefed on preparations for the storm. Fortunately, Dennis proved to be of moderate strength and only resulted in minor winds, although considerable rain fell during its passing.

II. ADMINISTRATION

A. Personnel

1. Panama Bureau teletypist [redacted] departed Key West at the conclusion of her TDY during which she performed admirably.

STAT

2. [redacted] reported for duty on 26 August.  
[redacted] will work as a part-time teletypist.

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III. VISITS

[redacted] Gulf Bureau engineer, visited the bureau while in Key West on a private visit.

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[redacted]  
Chief, Key West Bureau

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Attachments

cc: Panama Bureau